



Kitchen Volunteer

A kitchen volunteer welcomes families and serves meals during Bo's Place grief support groups. Volunteers are assigned to a specific group and will attend two volunteer shifts per month. Kitchen volunteers report directly to the Volunteer Manager. Questions and concerns during the volunteer experience should be addressed to the Volunteer Manager and/or Group Coordinator for their assigned shift.

Requirements:

- Must be at least 18 years old (15 years old if accompanied by a legal guardian)
- Attend an Interview & Tour at Bo's Place
- Pass an annual background check

Responsibilities:

- Volunteer on a regular basis and arrive on time to assigned volunteer shift
- Notify the Volunteer Manager as soon as possible if unable to attend a shift
- Adhere to Bo's Place dress code guidelines
- Arrive at Bo's Place to prepare the kitchen for dinner:
 - Monday - Thursday: 5:45 pm
 - Saturday: 9:00 am
 - Sunday English: 12:30 pm
 - Sunday Spanish: 4:00 pm
- Follow "Kitchen Volunteer Procedures" document displayed in kitchen
- Sign in and find nametag
- Place all serving utensils at food stations and prepare beverages
- Greet families as they arrive and collect their potluck items
- Warm up, slice and mix food as necessary
- Place all food in Bo's Place serving dishes and include utensils
- Invite families to begin eating
 - Monday – Thursday: 6:15 pm
 - Saturday: 9:30 am
 - Sunday English: 1:00 pm
 - Sunday Spanish: 4:30 pm
- Package leftover food and label with date
- Clean dishes and wipe down kitchen
- Additional tasks as requested by Volunteer Manager



where hearts are healed.